CONFIDENTIAL

MAY 21 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT

z Table of Organization

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1. The circumstances and chronology of actions pertaining as outlined in the attached memorandum from the Assistant Director for Communications dated 26 April 1954, are substantially the same as those reflected in the records of this Office.

ceiling and T/O 2. The status of position on 31 August 1953 and their status subsequent to 31 August 1953, as reflected in the Office of Personnel, follows:

a. On 31 August 1953, an increase of ceiling positions were authorized for DD/P to accommodate the employees assigned to which, at that time, were exempt from Agency ceiling limitations. personnel assigned to at that time were Communications personnel.

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was changed to c. On 28 January 1954, new and revised DDP/FE Foreign Field T/O's were approved. Included in these T/O's was the Station T/O less the Communications positions.

b. Effective 1 September 1953, the cryptonym

3. Based on the circumstances of events outlined above, including the fact that the reallocation of ceilings last summer were based primarily on the number of personnel on duty as of 31 August 1953, the request for an increase of eight ceiling positions for the Office of Communications would appear to be justified.

> Harrison G. Reynolds Assistant Director for Personnel

Attach: Memo fm Asst Dir for Commo, 26 Apr 1954

1 - MAY 24 1954

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MEMORANDUM FOR: Colonel White

SUBJECT

Table of Organization

25X1A6a

22 October 54

25X1A6a was converted from 1. When the cover of the installation at unofficial to official, in July 1953, DD/P was given an increased ceiling allowance of cover the personnel on duty on Inasmuch as they 25X1A6a formerly had cover by the project T/O, it was not included in the original ceiling allocation.

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25X9

2. Documentation backing up the positions indicates that 8 of the positions were filled by Office of Communications type personnel. Since the Office of Communications was carrying the employees under its ceiling, they requested an increase in their ceiling to cover the

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3. There was much confusion surrounding this situation and the Comptroller was asked to make a complete analysis of it. His conclusions (Tab A) are that DD/P received 8 ceiling positions which should actually have gone to the Office of Communications.

4. The COA/DDP (Tab B) recognizes the fact that they have received 8 ceiling positions for personnel actually operating in the Office of Communications. He indicates that it was the intention of the Clandestine Services to receive ceiling positions for contract personnel who were, in fact, performing staff employee type duties. It is indicated that there were 15 such so the implication which is drawn is that the Clandestine Services have, instead of asking for 15 positions, accepted 8 in lieu thereof.

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- 5. On 27 August this Office authorized 8 positions to be taken from the Director's Reserve to supply the Office of Communications with the 8 positions they should have received from the DD/P.
- 6. The question on hand is should we reduce the DD/P ceiling allocation by 8 positions and return them to the Director's Reserve, or should we allow DD/P to retain the 8 positions which they originally received thru a misunderstanding?
- 7. I see from your Diary Notes of 15 October that you have talked about the ceiling situation of DD/P with The state of the state would be appropriate to discuss with him at a future meeting.

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